



BALAOAN WATER DISTRICT

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BALAOAN WD (LA UNION) INDICATIVE ANNUAL PROCUREMENT PLAN NON-CSE FOR FY 2020

Code (PAP)	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. OPERATIONS											
	A. Expansion of Water Supply Coverage											
	Proposed 700 linear meter 2"Ø UPVC Pipelines extension from Brgy. Pagledegan to Brgy. Butubut Este, Balaoan, La Union		NP-53.9-Small Value Procurement	1 st Quarter of the Year				Financial Assistance from PGLU	400,000.00			Laying of 700 linear meters 2" Ø UPVC pipelines to extend additional service line to cover two (2) barangays
	Procurement of Civil Works for the Upgrading & Expansion Project for BWD at Brgy. Calliat, Balaoan, La Union		Competitive Bidding	3 rd Quarter of the Year				LWUA Loan	15,000,000.00			Laying of 17,150 linear meters of new pipes to reach the nine (9) barangays of Balaoan, La Union (100mm, 75mm and 50mm diameter UPVC pipes, series 10
	B. Effective Management of Water Pressure											
	Installation of Pressure Gauge		NP-53.9-Small Value Procurement	2 nd Quarter of the Year				Corporate Budget	50,000.00			Installation of pressure gauge to all dead-ends for measurement & flushing purposes
	C. Building up Source Capacity to meet demand											
	Testing & Commissioning of Well at Brgy. Calliat (80 m depth)		Competitive Bidding	3 rd Quarter of the Year				LWUA –ICG Loan	2,000,000.00			Availment of the LWUA ICG loan
	Construction of Pumping Station,		Competitive Bidding	3 rd Quarter of the Year				LWUA –ICG Loan	500,000.00			Availment of the LWUA ICG loan
	D. Reduction of Non-Revenue Water (NRW)											
	Water Meter replacement and sealing		NP-53.9-Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	150,000.00			

	B. Information and Communication Technology Equipment											
CAPEX	Purchase & Installation of various information and IT equipment		NP-53.9-Small Value Procurement	3 rd Quarter of the Year				Corporate Budget	150,000.00			
	D. Furniture and Fixtures											
CAPEX	Various Office Furniture & Fixture		NP-53.9-Small Value Procurement	2 nd Quarter of the Year				Corporate Budget	300,000.00			
	III. GENERAL ADMINISTRATION AND SUPPORT (GAS)											
	A. Building											
CAPEX	Various construction , installation and improvements of office building, and other facilities		Public Bidding	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	500,000.00			Provision for the purchase of various construction materials for office building and other facilities
	C. Computer Software											
	Procurement of licensed software and develop and maintain district website		NP-53.9-Small Value Procurement					Corporate Budget	100,000.00			
	IV. OTHERS											
Acct. No. 5-02-09-010	Generation, Transportation and Distribution Expenses		Public Bidding	Monthly	Monthly	Monthly	Monthly	Corporate Budget	2,970,000.00			This covers expenses for power purchased for pumping, fuel for power production, chemicals, filtering and laboratory
Acct. 5-01-01-040	Clothing and Uniform Allowance for Employees		NP-53.9-Small Value Procurement					Corporate Budget	96,000.00			This covers the uniform allowance of the employees as per BC 2012-1
Acct. No.5-02-03-010	Purchase of office supplies including GAD related expenses		NP-53.9-Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	150,000.00			Provision for the purchase of supplies for office use and GAD related expenses
Acct. No. 5-02-03-020	Purchase of Accountable Forms		NP-53.9-Small Value Procurement					Corporate Budget	180,000.00			Provision for the purchase of accountable forms for office use
Acct. No. 5-02-03-090	Fuel, Oil and Lubricants Expenses		NP-53.9-Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	144,000.00			Provision for the gasoline of service vehicles used by the BWD during official travels to include GAD related activities.
Acct. No.5-02-01-010	Travel Expenses		NP-53.9-Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	216,000.00			Provision of office travel of BWD personnel to include per diems, board & lodging and other incidental expenses
Acct. No.5-02-04-020	Electricity		NP-53.9-Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	72,000.00			Provision of electric billing payment of BWD office
Acct. No. 5-02-05-010	Postage and Deliveries		NP-53.9-Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	3,600.00			This cover cost of postage/delivery of official forms, documents records etc.
Acct. No. 5-02-05-020	Telephone Expenses		NP-53.9-Small Value	Monthly	Monthly	Monthly	Monthly	Corporate Budget	60,000.00			Provision for the cost of transmitting messages thru

			Procurement								telephone landlines
Acct. No. 5-02-99-010	Advertising, promotional and Marketing Expenses		NP-53.9-Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	96,000.00		This cover cost of advertisements made by the WD to promote its services and for GAD related activities
CAPEX	Purchase of various service connection materials for installation and leak repairs		Public Bidding	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	825,000.00		Provision of supply & delivery of service connection materials
Acct. No. 5-02-13-050	Repairs & Maintenance – Office Equipment		NP-53.9-Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	9,600.00		This covers cost of repair and maintenance of IT equipment and office equipments
CAPEX	Purchase of Motor Service Vehicle		NP-53.9-Small Value Procurement	3 rd Quarter of the year				Corporate Budget	80,000.00		Provision for the purchase of BWD service motor vehicle


Prepared by:


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